

*The Kirkland Cultural Arts Commission
and Mayor's CACHET* Award*
**Collaboration of Arts, Culture, Heritage, Education, and Theatre*

... Honoring a Business, Organization or Individual for outstanding contributions to the Arts, Culture, and/or Heritage in Kirkland

The Kirkland Cultural Arts Commission and Mayor's CACHET (Collaboration of Arts, Culture, Heritage, Education, and Theatre) Award recognizes a business, organization, or individual who exemplifies the spirit of CACHET by fostering a vibrant Arts, Culture, and/or Heritage community in the city of Kirkland.

The awards ceremony will be held on Monday, March 11, 2013 from 5:30 to 7:30 PM at the Kirkland Performance Center, 350 Kirkland Ave, Kirkland. **All nominations are due by Friday, February 1, 2013 at 12:00 PM (noon).**

Eligibility

- Nominee must either live in and/or do business in and/or be or be part of an organization in the city of Kirkland.
- Neither the Nominee nor the Nominator may be a member of the Kirkland City Council, the Kirkland Cultural Arts Commission, or the Kirkland CACHET committee.
- Although long-term efforts may be included and considered, nominee must have made a significant contribution to the Kirkland arts, culture, and heritage community (see criteria below) **during 2012.**

Award Criteria

The CACHET Award is designed to recognize individuals, businesses, and organizations who significantly contribute to the Kirkland community in some or all of the following ways:

- noticeably add to the artistic, cultural, or heritage environment of Kirkland through their actions
- actively foster and promote the value of enriching and supporting the arts, culture, or heritage locally
- enthusiastically advocate for a vibrant artistic, cultural, or heritage experience in Kirkland
- encourage others to contribute to the artistic, cultural, or heritage community in Kirkland
- provide and/or advocate for education and the active practice of the arts, culture, or heritage in Kirkland
- contribute to Kirkland's reputation as an artistic, cultural, and heritage destination
- vigorously pursue artistic excellence in their own work and/or promote it in the work of others

Nomination & Selection Process

- Please fill out the whole nomination form.
- You may print a hard copy and handwrite your responses or type them directly into the form. If handwriting, PLEASE PRINT LEGIBLY using a black or blue pen.
- All nominations and support materials submitted become the property of the Kirkland Cultural Arts Commission and will not be returned.
- Nominations may be submitted three ways:
 - Email an electronic version (saved as a .PDF file) to kirklandcachet@gmail.com.
 - Mail a hard copy to:
City of Kirkland
Attn: CACHET Award c/o Ellen Miller-Wolfe
123 Fifth Avenue
Kirkland, Washington 98033
 - Drop off a hard copy at Kirkland City Hall (123 Fifth Ave, Kirkland) in an envelope labeled "Attn: CACHET Award c/o Ellen Miller-Wolfe."
- **All nominations are due by Friday, February 1 at noon. Nominations received after that time will not be considered.**
- Nominations will be pre-screened by the Kirkland CACHET committee. Final award recipient(s) will be selected by the Kirkland Cultural Arts Commission and the Mayor.
- Award winner(s) will be kept confidential until the awards ceremony, which will take place on the evening of Monday, March 11th at the Kirkland Performance Center.

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Nomination Form

If writing by hand, PLEASE PRINT legibly using black or blue ink.

Name of Nominee:

Phone:

Email:

City (location of residence or business/org)

State:

Nominee is (check one):

Business

☐

Organization

☐

Individual

☐

Why do you think this person, business, or organization merits the 2013 CACHET Award?

(Please limit your response to 500 words or fewer. You may attach an extra sheet if necessary.)

Some questions to consider:

- What is your nominee's most significant event, project, or contribution to Kirkland Arts, Culture, or Heritage in 2012?
- In what ways has your nominee modeled or exemplified the behaviors listed in the "Criteria" section above during 2012?
- What other parties or constituencies have benefitted from the work or contributions of your nominee during 2012?

Nomination Submitted by:

Name

Phone

Email

City

State

Relationship to nominee